



DELETE THIS LAYER BEFORE SUBMITTING

**FINISHED SIZE: 8.5" x 11"
WITH BLEED: 8.75" x 11.25"**

BOOK GUIDELINES:

- 1. Build pages with a final trim size of 8.5" x 11"**
- 2. All pages should have a 1/8" bleed (.125")**
- 3. The red line represents the trim and everything beyond that will not print.**
- 4. DO NOT BUILD JOB WITH PAGES AS SPREADS.**
- 5. Number of pages in files must match number of pages in book. Include any blank pages if necessary.**
- 6. Pages must be in sequential order, for example Cover, page 1, 2, 3, 4, 5, 6, 7, and Back Cover (for an 8pg book)**
- 7. Supply a single page high-res PDF with bleed and all fonts and images embedded**

Red Line is CUT Line
Finished product will be cut to this line

Blue Line is END OF BLEED Line
Background image/colour/artwork should extend to this line

Green Line is SAFETY Line
All important information should be inside this line